

ALLIANCE CITY COUNCIL

REGULAR MEETING, TUESDAY, AUGUST 15, 2017

STATE OF NEBRASKA)
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 COUNTY OF BOX BUTTE) §
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 CITY OF ALLIANCE)

The Alliance City Council met in a Regular Meeting, August 15, 2017 at 7:00 p.m. in the Board of Education Meeting Room, 1604 Sweetwater Avenue, Alliance, Nebraska. A notice of meeting was published in the Alliance Times Herald on August 9, 2017. The notice stated the date, hour and place of the meeting, that the meeting was open to the public, and that an agenda of the meeting, kept continuously current, was available for public inspection at the office of the City Clerk in City Hall; provided the Council could modify the agenda at the meeting if it determined an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each of the City Council Members. An agenda, kept continuously current, was available for public inspection at the office of the City Clerk during regular business hours from the publication of the notice to the time of the meeting.

Mayor Yeager opened the August 15, 2017 Regular Meeting of the Alliance, Nebraska City Council at 7:00 p.m. Present were Council Members Yeager, Mischnick, Korber-Gonzalez, Jones and Reynolds. Also present were City Manager Kuckkahn, Assistant City Manager/Finance Director Waggener, City Attorney Selzer and Deputy City Clerk Krejci.

- Mayor Yeager read the Open Meetings Act Announcement.
- The first item on the agenda was the introduction of new City of Alliance employees, Street Maintenance Worker Alex Hinojosa and Public Safety Dispatcher Micaela Adam.
- The Consent Calendar was the next matter for Council's consideration. A motion was made by Councilman Jones, seconded by Councilman Mischnick to approve the Consent Calendar as follows:

CONSENT CALENDAR – AUGUST 15, 2017

1. Approval: Minutes of the Regular Meeting, August 1, 2017.
2. Approval: Payroll Costs for the period July 15, 2017 through July 28, 2017: \$380,085.55.
3. Approval: Claims against the following funds for the period July 27, 2017 through August 8, 2017: General, General Debt Service, Trust and Agency, Street, Electric,

Refuse Collection and Disposal, Sanitary Sewer, Water, Golf Course, Downtown Improvement Districts, R.S.V.P., Keno, and Capital Improvement; \$1,336,230.44.

4. Approval: The issuance of the following Contractor Licenses:

Repair & Maintenance	Charles D. Glass dba Charles Glass Construction
Master Plumber	Joseph S. Kunes dba Prairie Mechanical
Limited and Specialty	Ron Hoskinson dba Cardinal Architectural
	Blaine Magnuson dba CM Services
Roofer	Jorge & Teresa Gonzalez dba J & J Turnkey Construction LLC

5. Approval: The City of Alliance has received a request from Box Butte General Hospital to host the annual Alliance Grime Time Adventure Race within the City's park system. The event will be held on September 16, 2017 and consist of activities and obstacles which have previously been approved in previous years. A Certificate of Liability Insurance naming the City as an additional insured will be required. Last year's information has been included within the packet as an example so that this year's layout will be a surprise to the teams.

6. Approval: The General Services Administration has provided an amended lease for the space in the Alliance Municipal Airport Terminal. The amendment terminates the former lease which was omitted in the language of the new lease.

7. Approval: The City of Alliance received a Grant Award from the Aging Office of Western Nebraska to operate the Box Butte County Handyman Program. The award has been amended to reflect a higher in-kind contribution from the City thus requiring less fundraising efforts which have been challenging to meet the budgetary needs.

NOTE: City Manager Kuckkahn has reviewed these expenditures and to the best of his knowledge confirms that they are within budgeted appropriations to this point in the fiscal year.

Any item listed on the Consent Calendar may, by the request of any single Council Member, be considered as a separate item in the Regular Agenda.

Roll Call with the following results:

Voting Aye: Yeager, Mischnick, Reynolds, Korber-Gonzalez, Jones.

Voting Nay: None.

Motion carried.

- A Public Hearing on the proposed 2017-2018 Budget was the next agenda item. Following the public hearing, Ordinance No. 2846 which will approve the 2017-2018 proposed budget for the City of Alliance will be considered for second reading.

Mayor Yeager stated “now is the date, time, and place to conduct a Public Hearing to hear support, opposition, criticism, suggestions, or observations of the taxpayers relating to the 2017-2018 proposed Budget for the City of Alliance and opened the public hearing at 7:03 p.m.

Assistant City Manager/Finance Director Randy Waggener informed Council the City has received the adjusted mill levy for 2017, therefore adjustments have been made to the original Ordinance, and the amended version has been provided for their review.

Hearing no further testimony, the Public Hearing closed at 7:04 p.m.

A motion was made by Councilman Jones seconded by Councilman Korber-Gonzalez to approve the second reading of Ordinance No. 2846. Deputy City Clerk Krejci read the ordinance by title.

Councilman Korber-Gonzalez then made a motion to include the updated mill levy information within the ordinance which adjusted several figures. The motion was seconded by Councilman Reynolds.

Roll call vote on the proposed amendment with the following results:

Voting Aye: Mischnick, Yeager, Jones, Korber-Gonzalez, Reynolds.

Voting Nay: None.

Motion carried.

AMENDED ORDINANCE NO. 2846

AN ORDINANCE TERMED "THE ANNUAL APPROPRIATION BILL" TO PROVIDE REVENUE FOR MUNICIPAL PURPOSES OF THE CITY OF ALLIANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018, BY IMPOSING A TAX ON ALL PROPERTY WITHIN THE CITY, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS.

WHEREAS, The City Manager, in accordance with the requirements of the Nebraska R.R.S. 1943, §19-646, has submitted to the City Council a preliminary budget to the City Council at a workshop that was held on July 26, 2017 with a proposed budget being produced thereafter. A public hearing will be held on said proposed budget on August 15, 2017, as required by law; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ALLIANCE, NEBRASKA:

SECTION 1. The budget for the fiscal year beginning October 1, 2017, submitted to and amended by the City Council, is hereby adopted.

SECTION 2. In order to provide revenue for municipal purposes, the following property tax revenues have been established for the City of Alliance:

	City	MFO	Public Safety	Airport	Airport Reserves	Total
Approved Budget Amount	1,180,410	149,090	0	261,300	54,400	1,645,200
County Treasurer's Fee (1%)	11,804	1,491	0	2,613	544	16,452
Total Property Tax Request	1,192,214	150,581	0	263,913	54,944	1,661,652

Using the following levies

Approved Mill Levy for 2017	.268797	.033950	.000000	.059502	.012388	.374636
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Based on Assessed Valuation 443,537,145

SECTION 3. In accordance with Reissue Revised Statutes Nebraska Chapter 16, Section 704, the following amounts shall be and hereby are recognized as the budget for the City of Alliance, Nebraska for the fiscal year 2017-18.

General	\$7,516,500
Electric	16,231,400
Refuse	1,862,400
Sewer	889,300
Water	2,004,700
Golf Course	356,700
Airport Operations	5,099,400
Public Transit	388,400
Streets	3,445,500
Handyman Services	59,700
RSVP	89,000
Museum Exhibit	14,600
BID #1 and #2	13,600
HUD/CDBG	150,000
Community Betterment (KENO)	20,200
Economic Development	150,000
LB 840 Fund	405,000
Redevelopment (TIF)	350,000
Sales Tax Fund	2,000,000
Lodging Occupation Tax	186,200
Capital Projects	1,825,000
State 911 Funds	55,000
General Internal Service	1,395,000
Enterprise Internal Service	647,400
Health Support Internal Service	2,035,500

General Debt Service	43,600
Airport Capital Reserve	60,000
<i>Gross Expenditures</i>	47,294,100

There is hereby included \$425,000 within the General Fund Budget [City Council Activity], \$10,000 within the General Fund Budget [Police Grant] \$60,000 within the Electric Fund, \$260,000 within the Water Fund, \$25,000 within the Sewer Fund, \$15,000 within the Refuse Fund, \$10,000 within the Airport Fund, \$50,000 and within the Streets Fund; to be known as "Contingency." Expenditures from any Contingency will not be authorized without an affirmative vote of the City Council for each amount to be expended.

SECTION 4. The City has a total Unused Restricted Funds Authority of \$54,498.91 for Fiscal Year 2018.

SECTION 5. The tax levied under this Ordinance shall become due and payable, shall become delinquent and shall be subject to penalties, the execution of distress warrants and sale of property levied upon as provided by law.

SECTION 6. The City Clerk is hereby authorized and directed forthwith upon the passage, approval and publication of this Ordinance to forward a certified copy thereof to the County Clerk of Box Butte County, Nebraska.

SECTION 7. This Ordinance shall become effective October 1, 2017

Roll call vote on the second reading of the ordinance as amended with the following results:

Voting Aye: Mischnick, Yeager, Jones, Korber-Gonzalez, Reynolds.

Voting Nay: None.

Motion carried.

- The second reading of Ordinance No. 2848 which will adopt the Classification and Compensations Plans for the 2017-18 Fiscal Year Budget was the next item before Council. The following background information was provided to Council:

[The attached ordinance will adopt the Classification and Compensation Plans that will be incorporated as a part of the 2017-18 FY budget. The Compensation Plan includes three categories: Exempt, Non-Exempt and Fire Employees.

The Classification Plan has the following changes from the most recent version approved by Council:

COLA: Non-contract Pay Grids reflect a 1% increased based on a cost of living adjustment.

Finance: Account Clerk I pay grade increases from 210 to 211.

Streets: Street Maintenance Worker I pay grade increases from 211 to 213 and the Street Maintenance Worker II position is eliminated. Refuse Collection Driver and Street Maintenance Worker job descriptions are combined.

Water/Sewer: Water/Sewer Maintenance Worker I pay grade increase from 213 to 214, W/S Maintenance Worker II position is eliminated and W/S Maintenance Worker III pay grade decreases from 218 to 217.

Landfill: Landfill Operator pay grade will increase from 214 to 216 and position title will change to Landfill Heavy Equipment Operator. Landfill Supervisor pay grade will increase from 218 to 219 and position title will change to Landfill Foreman. The Landfill Baler Operator Clerk title will change to Landfill Transfer Station Operator.

Parks: The Parks Foreman title will change to Grounds Maintenance Foreman and the pay grade will increase from 219 to 220. The Parks and Cemetery Maintenance Worker positions will be combined into one Ground Maintenance Worker position with two levels.

Electric: The Electric Line Crew Chief pay grade will increase from 225 to 227 and the title changed to Electric Foreman. The Journey Line Worker pay grade will increase from paygrade 223 to 225. These changes will require adding two pay grades to non-exempt grid.

Miscellaneous: Title Change – Airport Manager to Airport Director; Golf Course Superintendent to Golf Course Foreman; Airport Maintenance Superintendent to Airport Maintenance Foreman. Eliminate Positions – Customer Service Clerk I and II; Cemetery Maintenance Worker I and II, Computer Operator; and RSVP/Handyman Director. Add position of Administrative Secretary in Human Resources at pay grade 212. Public Works Director position pay grade increases from 108 to 109.]

A motion was made by Councilman Korber-Gonzalez, seconded by Councilman Mischnick to approve the second reading of Ordinance No. 2848. Deputy City Clerk Krejci read the ordinance by title which follows in its entirety.

ORDINANCE NO. 2848

AN ORDINANCE ADOPTING REVISED CLASSIFICATION AND COMPENSATION PLANS FOR THE CITY OF ALLIANCE, NEBRASKA.

WHEREAS, Section 16-310 of R.R.S. 1943 authorizes the Mayor and Council to establish the compensation for employees and officers by stating that "The officers and employees in cities of the first class shall receive such compensation as the mayor and council shall fix by ordinance;" and,

WHEREAS, The Alliance City Council adopted the Fiscal Year 2017-2018 Budget which included funds for revised Classification/Compensation Plans.

NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF ALLIANCE, NEBRASKA:

SECTION 1. That the attached Classification Schedule for the City of Alliance dated to be effective October 7, 2017 and the attached Compensation Schedules for Exempt, Non-Exempt, Police Bargaining Unit, Communications Bargaining Unit, and Fire employees dated to be effective October 7, 2017 are hereby adopted by this reference.

Roll call vote to approve Ordinance No. 2848 on second reading with the following results:

Voting Aye: Reynolds, Yeager, Jones, Korber-Gonzalez, Mischnick.

Voting Nay: None.

Motion carried.

- The second reading of Ordinance No. 2842 which will approve the Final Plat request of Dan Dickinson for Alliance Lodging, LLC of Lots 1, 2 and 3, Holsten Addition, A Replat of Block 10, Syndicate Addition was the next agenda item. The following background information was provided to Council:

[The City of Alliance is in receipt of an application for a Final Plat from Dan Dickinson as the landowner and Alliance Lodging, LLC as the developer. The Final Plat application for Holsten Addition to the City of Alliance, is to split a 5.55 acre lot into 3 lots of land for the development of a hotel, and other commercial businesses. There would also be dedication of a 30' wide easement for the installation of sanitary sewer.

The location of the proposed subdivision is currently called Block 10, Syndicate Addition to the City of Alliance, Nebraska. It is located north of Holsten Drive, south of Terry's Corner, and east of US Hwy 385.

The proposed subdivision is zoned C-3, Highway Commercial. A rezone will not be required to develop the property. The proposed extended stay hotel suites will require a Conditional Use Permit, which will accompany the Final Plat. The property is bordered to the north, east, and south by C-3, Highway Commercial, and to the west by A, Agriculture.

The proposed subdivision is currently vacant as is the property to the east and west. The property to the south is a distribution warehouse and the property to the north is a convenience store. There are not any preexisting structures on the proposed lot and there aren't any minimum lot sizes for C-3 zoned lots.

The City of Alliance Planning Commission met at its regular meeting July 11, 2017 and found that the Developer should provide the City with a copy of the deed granting an access easement from Westco to the development. They voted affirmative on a recommendation to the Alliance City Council for the approval of the Final Plat of Holsten Addition, A Replat of Block 10, Syndicate Addition to the City of Alliance, Nebraska, conditional on the developer providing the City with a copy of the deed granting an access easement from Westco to the development, after making the following findings:

1. The plat would allow for full development of the property.
2. The projects that would occur as a result of the platting would support the Comprehensive Plan in that it promotes the development and redevelopment in the West Gateway Neighborhood and make it more inviting.
3. The applicant has already applied for and received TIF and LB840 incentives to build a hotel on the lot.]

A motion was made by Councilman Mischnick seconded by Councilman Korber-Gonzalez to approve the second reading of Ordinance No. 2842. Deputy City Clerk Krejci read the ordinance by title, which follows in its entirety.

ORDINANCE NO. 2842

AN ORDINANCE APPROVING THE FINAL PLAT OF LOTS 1, 2, AND 3, HOLSTEN ADDITION, A REPLAT OF BLOCK 10, SYNDICATE ADDITION, TO THE CITY OF ALLIANCE, IN THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 25 NORTH, RANGE 48 WEST OF THE 6TH P.M., BOX BUTTE COUNTY, NEBRASKA.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF ALLIANCE, NEBRASKA:

SECTION 1. The City of Alliance has received the application for approval of the Final Plat of Lots 1, 2, and 3, Holsten Addition, a Replat of Block 10, Syndicate Addition, to the City of Alliance, in the Southwest Quarter of Section 35, Township 25 North, Range 48 West of the 6th P.M., Box Butte County, Nebraska from Daniel F. Dickinson, Partner, Syndicate Block Company LLC.

SECTION 2. The Planning Commission held a public hearing July 11, 2017, and has recommended the approval of the Final Plat of Lots 1, 2, and 3, Holsten Addition, a Replat of Block 10, Syndicate Addition, to the City of Alliance, in the Southwest Quarter of Section 35, Township 25 North, Range 48 West of the 6th P.M., Box Butte County, Nebraska, contingent upon receiving a copy of the deed granting an access easement from Westco to the development from Alliance Lodging, LLC.

SECTION 3. The Final Plat of Lots 1, 2, and 3, Holsten Addition, a Replat of Block 10, Syndicate Addition, to the City of Alliance, in the Southwest Quarter of Section 35, Township 25

North, Range 48 West of the 6th P.M., Box Butte County, Nebraska is hereby approved by the City of Alliance and shall be filed with the County Clerk as provided by City Code and State law within 30 days of this approval, contingent upon receiving a copy of the deed granting an access easement from Westco to the development from Alliance Lodging, LLC. The plat map which has been prepared is a part of these proceedings and is attached hereto and is incorporated herein and made a part hereof by reference.

SECTION 4. This ordinance shall be in full force and effect from and after its approval, passage, and publication according to law.

Roll call vote on the second reading of Ordinance No. 2842 with the following results:

Voting Aye: Mischnick, Korber-Gonzalez, Reynolds, Yeager, Jones.

Voting Nay: None.

Motion carried.

- The next agenda item was the second reading of Ordinance No. 2845 which will amend the Alliance Municipal Code in Chapter 28 within the Water Service section. The following background information was provided to Council:

[The City of Alliance was approached by a mobile home park operator regarding the amount of the monthly meter charge for their master meters. Meter charges by ordinance are based on the size of the meter. Recently a couple of mobile home parks required their tenants to install their own water meters which are supplied through the park's master meter. As a result the City is now collecting a meter charge on each individual mobile home with a meter. To reflect this additional revenue by the City, and the need for the mobile home parks to maintain their meter size to service their tenants we are recommending the master meter monthly charges be reduced by one meter size lower than their actual service. In order to receive the reduction, the master meter must service a minimum of five active individual residential meters. The below listing reflects the current monthly meter charges.

The meter charge discounts for the four mobile home court owners with master meters is estimated at \$5,235 annually (or 38.6%) under the proposal. The owner's choice to require individual meters on the mobile homes transfers the water usage charge to the tenants (at a reduced amount) and should result in a more conscious effort to conserve water. For the owner requesting review of the meter charges, a total decrease of \$972 (or 72%) was recognized by the change to individual meters in July (several meters are pending installation) with the proposed meter discount expected to net an additional \$61.26 in savings (only two of three meters qualify for discount).

The argument has been made that the change to individual meters has resulted in an increase in the overall meter charges for the City with the \$14.20 charge applied to each billing. While there is more revenue generated and this makes residential charges more comparable to other households in the city, this change in mobile home parks has also resulted in a dramatic increase in administration for the mobile home parks. In addition to reading all of the additional meters, the service crews and meter readers are faced with a higher than normal number of meter issues (frozen meters, meters installed incorrectly, meters removed or transferred without reporting, broken remote wires, etc.). Also, complicating matters are that lines are not owned by the City and there are not individual curb stops. The master meter accounting requires that the tenants' registered usage be deducted from the master meter which necessitates continual monitoring of accounts with the turnover of residents within the park.

This has transferred the water and sewer usage billing to accounts that have a higher volume of collection issues and ultimate losses with less opportunity for water liens as is the case for owned properties. (Of the accounts presently at Credit Management, 25% of the accounts are from previous mobile home tenants representing 28% of the dollar volume. Mobile home billings account for less than 10% of water bills.)

Meter Size	Monthly Charge
5/8 Inch	\$ 14.20
3/4 Inch	\$ 14.20
1 Inch	\$ 14.20
1 ½ Inch	\$ 30.61
2 Inch	\$ 61.24
3 Inch	\$101.64
4 Inch	\$130.68
6 Inch	\$193.16
8 Inch	\$275.86

A motion was made by Councilman Jones seconded by Councilman Mischnick to approve the second reading of Ordinance No. 2845. Deputy City Clerk Krejci read the ordinance by title.

Mike Dafney, 1630 Black Hills Court, attended to speak in opposition of the proposed Ordinance. Mr. Dafney is an owner of a local Mobile Home Park and discussed with Council the revenue the City receives because of having individual meters on the mobile home units, rather than just one master meter. In addition, as a result of having the individual meters, the continuance of billing the master meter at the higher rate is inappropriate. Mr. Dafney requested Council consider the following amendment to the Ordinance:

“If the revenue from the individual meters exceed the revenue of the master meter, the master meter will only be charged at the minimum cost.”

Councilman Reynolds motioned to amend Ordinance No. 2845 to include language that reads, if the revenue from the individual meters exceed the revenue of the master meter, the master meter will be charged at the minimum cost. Councilman Mischnick seconded the motion.

Roll call vote on the proposed amendment to Ordinance No. 2845 with the following results:

Voting Aye: Mischnick, Yeager, Jones, Korber-Gonzalez, Reynolds.

Voting Nay: None.

Motion carried.

AMENDED ORDINANCE NO. 2845

AN ORDINANCE OF THE CITY OF ALLIANCE, NEBRASKA, AMENDING THE MUNICIPAL CODE BY MODIFYING SECTIONS 28-263 RELATING TO WATER SERVICE RATES, REPEALING PRIOR PROVISIONS OF THE MUNICIPAL CODE WHICH ARE INCONSISTENT WITH THIS ORDINANCE, PROVIDING FOR PUBLICATION IN PAMPHLET FORM AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALLIANCE, NEBRASKA:

SECTION 1. The Alliance Municipal Code at Section 28-263 shall be amended as follows:

Sec. 28-263. - Water service rates.

- (a) As a tariff or water rates based on monthly consumption of each customer from the water distribution system of the city and for services rendered, the following schedules are hereby established:
 - (1) Residential, commercial, industrial park, manufacturing, urban and rural rate. Each residential, commercial, industrial park, manufacturing, urban and rural consumer connected to the city water distribution shall be liable and pay for the service charge for the meter and for all water used and consumed at:
 - a. Residential rate. The residential rate will apply to any building which is used as the primary residence and any associated or peripheral use of that primary residence.
 - b. Commercial rate. The commercial rate will apply to any for profit use that does not qualify as manufacturing and is not within the industrial park.
 - c. Manufacturing rate. The manufacturing rate will apply when more than 50 percent of the water purchased is used or directly consumed in processing or manufacturing. The term "processing" or "manufacturing" means an

action or series of actions performed on tangible personal property, either by hand or machine, which results in that tangible personal property being reduced or transformed into a different state, quality, form, property or thing. The term "processing" does not include repairing property, building erection, cold storage of food products, or preparation of food for immediate consumption.

- d. Industrial park rate. The industrial park rate will apply to those customers that are located within an industrial tract like the industrial park to the city.
- e. Municipal rate. The municipal rate will apply only to services for city facilities and will not include any meter charge.

- (2) Water consumption charges. The billing process shall commence when water service is established. Each residential and commercial customer shall pay the appropriate rate for each 100 cubic feet of water used in each of the applicable blocks. Once a user has used the allotment of water from one block, the water will be billed at the next higher block rate. The usage blocks established are:

Block 1	First 600 cubic feet
Block 2	Next 3,500 cubic feet
Block 3	Next 2,500 cubic feet
Block 4	In excess of 6,600 cubic feet

All water consumption for manufacturing, industrial park and municipal customers will be at a single rate as established by city council.

- (3) Monthly meter charges. The customer's monthly bill shall include a monthly meter charge based on the size of water service to the customer's property. The meter charge is in addition to the water consumption charges assessed under this article. In the case of a mobile home park that has a master meter which services individual residential meters, if the revenue received from the individual meters exceed the revenue of the master meter, the master meter will be charged the rate of a one inch meter.
- (b) Commencing October 1, 2012, and annually thereafter all water rates shall be automatically increased by one percent for all rate and service charges unless increases in excess of one percent are specifically authorized by the city council.

SECTION 2. All ordinances or parts of ordinances passed and approved prior to passage, approval and publication of this ordinance in conflict herewith are now repealed.

SECTION 3. This Ordinance shall be published in pamphlet form, and shall be effective upon its passage and approval.

Roll call vote on the second reading of Ordinance No. 2845 as amended with the following results:

Voting Aye: Mischnick, Yeager, Jones, Korber-Gonzalez, Reynolds.

Voting Nay: None.

Motion carried.

- The next agenda item was Resolution No. 17-78 which authorizes staff to update the City's Check and Accounts Write-off Policy. Council was provided with the following background information:

["Writing off" accounts is a financial procedure whereby accounts receivables and other uncollectible assets are "taken off" the City's books in order to reflect their remaining limited level of collectability. Written-off debts are still valid claims of the City that given favorable conditions may still be collected. Realistically, some debts are not collectable because of circumstances such as death or bankruptcy or other situations where the debtor is truly insolvent and no state of solvency will ever be regained or in the case of assessed collection fees or negotiated medical payments that represent payment in-full on the accounts.

The revised policy has the following primary changes:

- Extends the time of many write-offs from two years to four years for those claims that are still being pursued or not otherwise beyond the statute of limitations.
- Revises annual due dates to more closely align with practice and allow maximum flexibility within the annual cycle.
- Include guidelines regarding the maintenance of detailed write-off lists and related privacy concerns.

Staff will prepare a detailed list of bad debts including the names of debtors that will be maintained in the office of the City Clerk with only a summary of write-offs included in the Council packet. The majority of the bad debts are utility customers and persons utilizing our ambulance service that for privacy reasons may not be discussed in open meetings.

The Council will consider a policy for bad debt write-off, and then consider write-offs themselves at the September 6th meeting.]

A motion was made by Councilman Reynolds to approve Resolution No. 17-78. Councilman Jones seconded the motion. The resolution follows in its entirety:

RESOLUTION NO. 17-78

WHEREAS, The City of Alliance has adopted a policy to write off bad debts; and

WHEREAS, Writing off bad debt as a bookkeeping practice allows financial statements to

more fairly and accurately depict the City's financial condition; and

WHEREAS, City staff has recommended an amended to the Check and Account Write-off Policy for adoption by the City Council; and

WHEREAS, City Council has reviewed the policy and finds it appropriate for the accounting system of the City of Alliance.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Alliance, Nebraska, that the Check and Account Write-off Policy proposed amendments by staff are hereby approved, and adopted as the policy of the City of Alliance, Nebraska in regard to accounting for bad debts effective immediately.

Roll call vote with the following results:

Voting Aye: Mischnick, Yeager, Jones, Korber-Gonzalez, Reynolds.

Voting Nay: None.

Motion carried.

- The final agenda item were Board Announcements

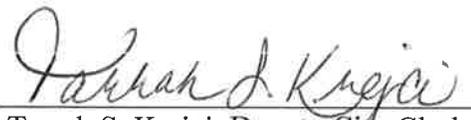
Council announced that the City is currently seeking interest from individuals to serve on the Board of Adjustment, Economic Development Plan Citizen Advisory Board and the Park and Tree Board. Anyone interested in serving on these Boards should contact the City Clerk's Office. Information on all of the City Boards is also available on our web site, www.cityofalliance.net.

- Mayor Yeager stated, "there being no further business to come before the Alliance City Council, the meeting is adjourned at 7:36 p.m."



 Ralph Yeager, Mayor

(SEAL)



 Tarrah S. Krejci, Deputy City Clerk