

ALLIANCE CITY COUNCIL

REGULAR MEETING, WEDNESDAY, JANUARY 19, 2016

STATE OF NEBRASKA)
)
 COUNTY OF BOX BUTTE) §
)
 CITY OF ALLIANCE)

The Alliance City Council met in a Regular Meeting, January 19, 2016 at 8:00 a.m. in the Board of Education Meeting Room, 1604 Sweetwater Avenue. A notice of meeting was published in the Alliance Times Herald on January 12, 2016. The notice stated the date, hour and place of the meeting, that the meeting was open to the public, and that an agenda of the meeting, kept continuously current, was available for public inspection at the office of the City Clerk in City Hall; provided the Council could modify the agenda at the meeting if it determined an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each of the City Council Members. An agenda, kept continuously current, was available for public inspection at the office of the City Clerk during regular business hours from the publication of the notice to the time of the meeting.

Mayor Yeager opened the January 19, 2016 Regular Meeting of the Alliance, Nebraska City Council at 8:00 a.m. Present were, Mayor Yeager and Council Members Feldges, Jones and Korber-Gonzalez and Seiler. Also present were City Manager Cox, City Attorney Ediger and City Clerk Jines.

- Mayor Yeager read the Open Meetings Act Announcement.
- Council’s first order of business was the introduction of new City of Alliance employees, Conni Rassmussen and Karen Lockwood, both of which are an Account Clerk I; and Tom Cummings and Jim Essex, Public Transit Drivers.
- Council’s next order of business was the Consent Calendar.

Councilman Seiler made a motion, which was seconded by Councilman Jones to approve the Consent Calendar as follows:

CONSENT CALENDAR – JANUARY 19, 2016

1. Approval: Minutes of the Regular Meeting, January 5, 2016.
2. Approval: Payroll and Employer Taxes for the period December 19, 2015 through January 1, 2016 inclusive: \$189,319.65 and \$13,228.79 respectively.

3. Approval: Claims against the following funds for the period December 29, 2015 through January 12, 2016: General, General Debt Service, Trust and Agency, Street, Electric, Refuse Collection and Disposal, Sanitary Sewer, Water, Golf Course, Downtown Improvement Districts, R.S.V.P., Keno, and Capital Improvement; \$1,192,468.58.
4. For Your Information: Attached is a listing of Demand Checks which were generated over the last financial quarter ending December 31, 2015. The report lists checks that have been issued which are not expenses within the budget. These are primarily made up of fund transfers, meter deposit refunds, utility overpayments and an occasional check which was required to be reissued.
5. Approval: The issuance of a Cemetery Certificate to Marlys Mercer the North Half of the Southwest Quarter (N1/2 SW1/4) Lot Nine (9), Section Two (2), Block Seventeen (17), Second Addition to the Alliance Cemetery.
6. Approval: The issuance of the following contractor licenses:

General Contractor	Rob Pearce dba Quality Structure, Inc.
Tree Surgeon	James E. Butcher dba Jim Butcher's Tree Service
	Sterling L. Stinson dba Stinson's Tree Service
7. For Your Information: Attached are Dashboard Reports which were prepared by Assistant City Manager/Finance Director Waggener on the financial trending for ambulance billings, building permit fees, sales tax receipts, motor vehicle sales tax receipts, hotel occupation, Keno, electric and water usage and revenues, general fund cash and monthly on-line billing payments.
8. Acceptance: The Knight Museum Foundation has offered to contribute \$10,000 towards the lighting replacement project which was recently completed in the theater of the Knight Museum and Sandhills Center. The total of the replacement project was \$15,559.50 and the remaining balance will be paid from the Knight Foundation contribution.
9. Acceptance: The Box Butte County Friends of RSVP would like to replace the blinds in the east dining room entry way at the Alliance Senior Center. They are proposing to purchase a new set of insulated triple-cell window blinds valued at approximately \$500.00.
10. Approval: Resolution No. 16-08 which will approve an Addendum to the Vitalix Airport Lease. The addendum identifies the rent values for each of the buildings and land tracts which make up the total.
11. Approval: Resolution No. 16-10 which will approve three projects for the Electric Department which have been budgeted: (1) replacement of current load management

boxes, (2) replacement of switchgear relays within Cody Substation, and (3) replacement of turbochargers on two generators in the Cody Substation.

Any item listed on the Consent Calendar may, by the request of any single Council Member, be considered as a separate item in the Regular Agenda.

NOTE: City Manager Cox has reviewed these expenditures and to the best of his knowledge confirms that they are within budgeted appropriations to this point in the fiscal year.

Councilman Korber-Gonzalez noted a correction needed to be made within the January 5, 2016 Council Proceedings regarding Councilman Feldges' title.

Roll call vote with the following results:

Voting Aye: Feldges, Seiler, Jones, Korber-Gonzalez, Yeager.

Voting Nay: None.

Motion carried.

- Council then had two proclamations for presentation.

The following proclamation was presented by Mayor Yeager to recognize National Lutheran Schools Week. Accepting the proclamation were Staff and students of the Immanuel Lutheran School.

PROCLAMATION

WHEREAS, teaching the young in full-time Lutheran schools has been an integral part of the heritage and the life of the Lutheran Church-Missouri Synod from its 1847 beginning; and

WHEREAS, congregations of the Lutheran Church-Missouri Synod maintain the largest Protestant school system in the United States, enrolling over 250,000 students in over 2,100 preschools, elementary, secondary schools, and colleges, served by over 12,000 teachers and professors with a support system of over 6,000 congregations; and

WHEREAS, the purpose and mission of Lutheran schools is to equip children, young adults, and their parents to prepare for service and leadership in Lutheran congregations; and

WHEREAS, graduates of Lutheran schools have gone on to distinguish themselves through service and leadership in community, government, and the church; and

WHEREAS, Immanuel Evangelical Lutheran School has been in existence since 2014 and is located at 1312 E. 10th Street with an enrollment of approximately 105 students; and

WHEREAS, during the week of January 24 – 30, 2016, there will be several activities with student involvement in recognition of National Lutheran Schools Week.

NOW, THEREFORE, I, Ralph Yeager, Mayor of the City of Alliance, Nebraska, do hereby proclaim the week of January 24-30, 2016 as

NATIONAL LUTHERAN SCHOOLS WEEK

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Alliance to be affixed on this 19th day of January in the year of the Lord Two Thousand Sixteen.

The second proclamation presentation was to recognize Catholic Schools Week and the St. Agnes Academy Student Council Members were present to accept the following proclamation from Councilman Korber-Gonzalez:

PROCLAMATION

WHEREAS, The Week of January 31, 2016 is National Catholic Schools Week; and

WHEREAS, The theme of which is “Catholic Schools: Communities of Faith, Knowledge and Service”; and

WHEREAS, St. Agnes Academy has been part of Alliance, Nebraska since September 8, 1908, and therefore, has been part of our community for over 100 years, and St. Agnes Academy has helped to make our town a loving community; and

WHEREAS, St. Agnes prepares its students not only with fine academic training, but also with spiritual values that will make them good citizens able to contribute to their community and become the leaders of the future.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Alliance, Nebraska, does hereby proclaim the week of January 31, 2016 through February 6, 2016 as:

CATHOLIC SCHOOLS WEEK

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Alliance to be affixed on this 19th day of January in the year of the Lord Two Thousand Sixteen.

- City Manager Cox gave his City Manager’s Report in outline form:
 1. Last Friday, Governor Ricketts was in Alliance to deliver the State of the State
 2. Last Tuesday, NDOR – Build Nebraska Act Forum was held in Alliance
 - \$600 M in projects already underway
 - Now planning for next \$600 M in new projects
 - Two Comments – Very pleased that:

- NDOR now factoring economic development into equation of value of project
 - NDOR now open process – gathering feedback; dialogue
 - Q: Will finish Heartland Expressway
 - (Handout) Colored map with potential future projects
3. Employee Banquet
- Thank you very much for attending
 - Great turnout & fun!

Upcoming Calendar:

- Feb 22-23 – LNM Midwinter Conference
 - March 2016: Nebraska State Museum Assoc meeting at Alliance
- The next item before Council was Resolution No. 16-09, consideration of the Manager's Application of Jennifer L. Chesser for Maverik, Inc. #502 for recommendation to the Nebraska Liquor Control Commission. Council was provided with the following information:

[The City of Alliance is in receipt of the Manager Application of Jennifer L. Chesser for Maverik Inc., #502, 1640 West 3rd Street, Alliance, Nebraska. Ms. Chesser has completed the Responsible Beverage Service Training in Nebraska and Police Chief John Kiss completed a background check on Ms. Chesser.]

A motion was made by Mayor Yeager, seconded by Councilman Jones to approve Resolution No. 16-09 recommending approval which follows in its entirety:

RESOLUTION NO. 16-09

WHEREAS, The City of Alliance has received a notice and copy of a Manager Application for Maverik Inc., #502, 1640 West 3rd Street, Alliance, Nebraska submitted by Jennifer L. Chesser; and

WHEREAS, City staff has reviewed the application.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Alliance, Nebraska, that the Manager's Application of Jennifer L. Chesser for Maverik Inc., #502, 1640 West 3rd Street, Alliance, Nebraska is hereby recommended for approval to the Nebraska Liquor Control Commission.

BE IT FURTHER RESOLVED, that the City Clerk shall notify the Nebraska Liquor Control Commission of this Council decision.

Roll call vote with the following results:

Voting Aye: Feldges, Seiler, Jones, Yeager, Korber-Gonazlez.

Voting Nay: None.

Motion carried.

- Resolution No. 16-11 which authorizes the City enter into a Franchise Agreement with Allo Communications was the next agenda item. Council was provided with the following information:

[At the last Council meeting, the third and final reading for the new franchise code approved allowing multiple cable providers in Alliance. The City is now in receipt of the first Franchise Agreement from Allo Communications of Imperial, Nebraska.

Staff understands that Allo intends to bring fiber service to the doorstep of every home in Alliance. This would represent a very positive and progressive step in advanced technology in our community as it would not be limited to cable television, but would also include the possibility of high speed, broadband data and internet. There are very real potential economic benefits to Alliance, especially as it further expands the possibility of individuals being able to work from home.

Finally, quite a bit of discussion has occurred regarding the equipment used to broadcast Council meetings. Based upon feedback received at the last meeting, staff has moved forward with the concept of having the Council meetings recorded and available "On Demand." One last policy issue to finalize would be the length of time the recording of each meeting would be available. This matter was important to tie down as the cost of the necessary equipment can be finalized and incorporated in the Franchise Agreement.

Representatives from the firm plan to be in attendance.

ADDITIONAL BACKGROUND

For many years, the City of Alliance has had a sole provider of cable television services with Charter Communications, Inc. (and its predecessors). The previous City of Alliance Municipal Code was not clearly accommodating for multiple franchisees, but instead, was crafted primarily for a single provider. With the modified Code approved at the January 5, 2016 Council meeting, multiple companies that meet the provisions and are approved by City Council may be franchisees and would therefore all be subject to the same rules. Additionally, these provisions have been assembled based upon what has been accepted by all parties in other nearby Nebraska cities.

The same model Franchise Agreement was also sent to long-time provider, Charter. We hope to receive the signed Franchise Agreement from Charter soon.]

A motion was made by Councilman Korber-Gonzalez, seconded by Councilman Seiler to approve Resolution No. 16-11 which follows in its entirety:

RESOLUTION NO. 16-11

WHEREAS, The Alliance City Council adopted Ordinance No. 2797 on January 5, 2016 which amended the Alliance Municipal Code to include a chapter dealing with cable television systems and the issuance of franchises to operators of cable television systems; and

WHEREAS, Allo Communications has requested to enter into a Franchise Agreement with the City of Alliance; and

WHEREAS, Allo Communications appear to meet the requirements as outlined in Ordinance No. 2797.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Alliance, Nebraska, that the Franchise Agreement with Allo Communications of Imperial, Nebraska for the operation of a cable television system within Alliance is hereby approved, and the Mayor is authorized to execute the Agreement on behalf of the City.

Mr. Clint Schleicher and Kami Balthazor of Allo Communications were available and answered questions of Council pertaining to the services their company would be providing to Alliance.

Roll call vote with the following results:

Voting Aye: Korber-Gonzalez, Yeager, Feldges, Seiler, Jones.

Voting Nay: None.

Motion carried.

- The next agenda item was Resolution No. 16-12 which authorizes City staff to enter into a Consultant Agreement with M.C. Schaff & Associates of Scottsbluff, NE for the Airport Seal Coat Project. Council was provided with the following information:

[The Alliance Municipal Airport has included on its capital improvement program through the Federal Aviation Administration (FAA) a project to seal coat asphalt taxiways and aprons.

The proposed project will consist of sealing cracks, placing a rejuvenation sealer on the existing bituminous surface and applying new pavement markings on the taxiway and aprons. The estimate for this project is \$400,000 with the FAA participating at the current funding levels of 90% and the City of Alliance providing the 10% match.

This is the second step in proceeding with the project with an application for a grant to follow at a later date. The City Council approved the Agency Agreement

with the Nebraska Department of Aeronautics on March 4, 2014. City Council also approved the Airport Engineer selection on October 20, 2015 and this is the Consultant Agreement for this specific project.]

A motion was made by Councilman Jones, seconded by Councilman Feldges to approve Resolution No. 16-12 which follows in its entirety:

RESOLUTION NO. 16-12

WHEREAS, The City of Alliance operates the Alliance Municipal Airport; and

WHEREAS, As a result of age and natural deterioration the taxiways and aprons are in need of rejuvenation; and

WHEREAS, the Nebraska Department of Aeronautics, granted an Application Request for a State Aid Project for Bituminous Seal Coat and New Pavement Markings for Taxiways and Apron Areas; and

WHEREAS, The M.C. Schaff & Associates, Inc., of Scottsbluff, Nebraska has prepared a Consultant Agreement to provide engineering services for the following phases: design, bidding, construction and close out; and

WHEREAS, The Mayor and City Council deem it expedient to employ an engineer to provide engineering services for the Bituminous Seal Coat and New Pavement Markings for Taxiways and Apron Areas at the Alliance Municipal Airport.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Alliance, Nebraska, that the Mayor is authorized to sign a Consultant Agreement between M.C. Schaff & Associates, Inc., and the City of Alliance to provide for professional services for engineering and construction oversight for the Bituminous Seal Coat and New Pavement Markings for Taxiways and Apron Areas at the Alliance Municipal Airport.

BE IT FURTHER RESOLVED, that contract price shall not exceed the following:

Design Phase	\$17,619.77
Bidding Phase	\$4,808.53
Construction Phase	\$30,354.99
Close Out Phase	\$4,851.75
Estimated Testing costs	\$4,434.00
Total	\$62,069.04

BE IT FURTHER RESOLVED, that staff is authorized to expend the funds as set forth above in accordance with the contract to pay for the engineering services provided by M.C. Schaff & Associates, Inc., of Scottsbluff, Nebraska.

Roll call vote with the following results:

Voting Aye: Feldges, Korber-Gonzalez, Seiler, Jones.

Voting Nay: Yeager.

Motion carried.

- Resolution No. 16-13 which authorizes the purchase of a used snow plow from Western Nebraska Regional Airport was the next agenda item. Council was provided with the following information:

[Presently, the City has one plow with a 10-foot blade that belongs to the Airport. It is a 1999 International dump truck/snow plow with 20,412 miles and 1,363 hours of use. In the past couple of years, the City has also sent an additional dump truck/snow plow (with a 10-foot blade) from the Street Department to assist with snow removal. This piece of equipment is available as long as all of the other Street Department equipment is operational. If the Street Department has a plow down or otherwise needs additional equipment, the "borrowed" plow is returned, which is problematic when we are trying to be more aggressive on snow removal.

Snow plows are eligible for FAA funding but are not allowed to use discretionary funds for purchase. With the projects planned at the airport now, a snow plow would not be available for 5 to 6 years or more. A new snow plow at current prices is estimated at \$500,000 with our match at \$50,000.

The Alliance Airport 2015-16 budget includes \$50,000 to purchase a used snow plow. Western Nebraska Regional Airport in Scottsbluff has a 1995 Oshkosh snow plow with a 24-foot blade for sale. This unit is in good condition and is ready to use as is with 14,010 miles and 1,784 hours of use. Western Nebraska Regional Airport is asking \$40,000 and will deliver the truck to Alliance. Upon delivery of the truck, Western Nebraska Regional Airport staff will stay and conduct training with Alliance Airport staff in regard to hooking up the snow plow and operations of the equipment.

Western Nebraska Regional Airport also has a Lift-a-Loft that they would like to include with the snow plow purchase. They no longer need the Lift-a-Loft and would like it to go somewhere that may have the opportunity to use it. The Lift-a-Loft is used for boarding disabled passengers on and off a plane. The Lift-a-Loft is on wheels and can be driven where needed. The unit also includes a canopy. Alliance Airport will make arrangements and absorb the expense to have the 24-ft blade and the Lift-a-Loft shipped to Alliance.

Staff has found the following used snow plows for comparison of price:

- 1992 Oshkosh snow plow with 1,264 miles and 584 hours with a 16-ft blade that the bid was \$41,000 which did not include shipping costs.

- 1997 Oshkosh snow plow-spreader truck which sold for \$100,000 from New York. This price was obtained by calling Boyles Motor Sales. The representative told staff that Boyles Motor could find a plow and 24-ft blade and the airport would be safe by budgeting \$100,000-\$125,000.

Purchasing the used snow plow for the airport would have a very positive impact on snow removal operations at the airport. This plow with the 24-ft blade would have more snow removal capacity than both of the current trucks combined, which would also reduce the time required to clear all areas of the airport for operations. Staff will never be able to avoid all cancellations due to snow; however, this gives us a good fighting chance at prevention.]

A motion was made by Councilman Feldges, seconded by Councilman Seidler to approve Resolution No. 16-13 which follows in its entirety:

RESOLUTION NO. 16-13

WHEREAS, The City of Alliance operates the Alliance Municipal Airport; and

WHEREAS, The City of Alliance has been offered the opportunity to purchase a used 1995 Oshkosh snow plow with a 24-foot blade which is in good condition which has 14,10 miles and 1,784 hours of use from Western Nebraska Regional Airport; and

WHEREAS, Western Nebraska Regional Airport is asking \$40,000 for this piece of equipment and will provide staff training on attaching the blade and operations of the equipment; and

WHEREAS, Western Nebraska Regional Airport will also include a used Lift-a-Loft unit on wheels for the loading and unloading of passengers on planes with physical limitations as part of this transaction; and

WHEREAS, Staff believes the purchase of this equipment would be in the best interest of the City in order to provide additional snow removal capacity in the most economical and efficient manner; and

WHEREAS, Funding for this purchase has been budgeted within Airport Capital Outlay-Vehicles Account No. 22-41-43-59-960.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Alliance, Nebraska, that the staff has authority to purchase the 1995 Oshkosh snow plow with a 24-foot blade and the Lift-a-Loft from Western Nebraska Regional Airport in the amount of \$40,000.

BE IT FURTHER RESOLVED that funding for this purchase is authorized from Airport Capital Outlay-Vehicles Account No. 22-41-43-59-960.

Roll call vote with the following results:

Voting Aye: Yeager, Feldges, Seiler, Korber-Gonzalez, Jones.

Voting Nay: None.

Motion carried.

- The next agenda item was Resolution No. 16-14 which provides additional changes to the Police Policy Manual. Council was provided with the following information:

[On November 17, 2015, Council approved Resolution No. 15-116, which removed a number of Police policies which were either no longer pertinent or necessary, or are already addressed in either the Personnel Manual or the new FOP contract.

The next step is to update the other Police policies to reflect our organization's new or current practices.

The following is a summary of the proposed modifications:

1.1 City of Alliance Organization and Chain of Command

**NEW* Clarifies full chain of command in organization from City Council to City Manager*

1.2 Uniform Oath of Office

**Modification: Re-sequence (formerly #1.1)*

1.3 Law Enforcement Role & Authority

**Modification: Re-sequence (formerly #1.2)*

2.1 Organization

**Modifications: Minor typos and clarifies staffing level is set by City Council and City Manager*

25.1 Internal Affairs

**Modifications: Clarifies disciplinary procedures*

14.2 Employee Commendations and Recognition

**Modifications: Adds City's new commendations of Employee & Supervisor of the Year*

40.2 Patrol/Community Service Officer-Code Enforcement

**Modifications: Adds duties of code enforcement*

40.4 Notifying Next of Kin

**Modification: Re-sequence (formerly #40.2)*

47.9 Traffic Accident Reporting and Investigation

**Modifications: Adds procedures for accidents involving City-owned vehicles]*

A motion was made by Councilman Yeager, seconded by Councilman Korber-Gonzalez to approve Resolution No. 16-14 which follows in its entirety:

RESOLUTION NO. 16-14

WHEREAS, The City of Alliance approved and adopted the new Contract for the Alliance Police Officer's Association Fraternal Order of Police Lodge 51 at the October 6, 2015 City Council meeting; and

WHEREAS, Based on the conditions outlined in the new Contract, the Alliance Police Department policies require updating and are currently under review; and

WHEREAS, Based on the initial policy review certain policies have been added or required modifications and/or re-sequencing as they are addressed in either the new Alliance Police Officer's Association Fraternal Order of Police Lodge 51 Contract or the Alliance Employee Personnel Manual; and

WHEREAS, The following policies have been added, recommended for modification and/or re-sequencing:

- Policy 1.1 – City of Alliance Organization and Chain of Command
- Policy 1.2 – Uniform Oath of Office
- Policy 1.3 – Law Enforcement Role and Authority
- Policy 2.1 – Organization
- Policy 14.2 – Employee Commendations and Recognition
- Policy 25.1 – Internal Affairs
- Policy 40.2 – Patrol/Community Service Officer-Code Enforcement
- Policy 40.4 – Notifying Next of Kin
- Policy 47.9 – Traffic Accident Reporting and Investigation

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Alliance, Nebraska, that the City of Alliance Police Department Policies set forth herein, are hereby added, modified and/or re-sequenced effective immediately.

Roll call vote with the following results:

Voting Aye: Feldges, Korber-Gonzalez, Yeager, Seiler, Jones.

Voting Nay: None.

Motion carried.

- Resolution No. 16-15 which will update the Authorized Strength allowance was the next agenda item. Council was provided with the following information:

[For some time, we have been working on succession planning within the Water/Sewer Department. Long-time employee and current Superintendent Earl Winter, is anticipating retirement in late 2016. Beyond his great leadership, Earl is also the single holder of a Class 2 Water Operator's license, which is required by the State of Nebraska for a municipality of our size to operate a water system.

Staff is requesting a temporary increase in authorized strength to allow the addition of an experienced individual to obtain the necessary Class 2 licensing as well as potentially provide Public Works leadership. The requested 1.0 increase would be allocated to Water (0.50) and Sewer (0.50).

The time period involved will be the remaining eight (8) months in FY 2015-2016. In actuality, the request equates to a 0.80 increase. This year's budget included an overall 0.45 reduction in staffing (Water -0.25; Sewer -0.20).

The spreading of the allocations will allow the funds to absorb the additional wages and benefits, which will then be supplemented by Fund contingencies, if necessary.]

A motion was made by Councilman Seiler, seconded by Councilman Jones to approve Resolution No. 16-15 which follows in its entirety:

RESOLUTION NO. 16-15

WHEREAS, The City of Alliance utilizes the Council-Manager form of government, in which the City Manager acts as the Chief Executive Officer for the City; and

WHEREAS, The City Manager, appointed by the City Council and serving at their pleasure, is responsible for planning, organizing, staffing, directing, coordinating, researching, and budgeting the operations of the City in order to implement Council policies in an efficient and effective manner; and

WHEREAS, To implement the policies of the City Council the City Manager has to be able to hire the necessary employees to fulfill the obligations of the City of Alliance to the citizens of Alliance; and

WHEREAS, The City of Alliance needs to account for, track and budget the expenditures for employees; and

WHEREAS, The budget is directly related to the number of employees that are authorized to be hired by the City of Alliance.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Alliance, Nebraska, that the City approve and adopt the "Total Authorized Strength" as follows:

General Fund			
<u>Administration</u>		<u>Fire</u>	
City Manager	1.00	Fire Chief	1.00
City Clerk	0.50	Firefighter/EMT	1.00
Exec Admin Asst/Public Info Officer	1.00	Temporary Wages (\$1,000)	
Administrative Secretary	1.00	Total	2.00
Total	3.50		
<u>Police Administration</u>		<u>Ambulance</u>	
Police Chief	1.00	Assistant Fire Chief	1.00
Police Lieutenant	1.00	Firefighter/EMT	1.00
Executive Secretary	1.00	Total	2.00
Total	3.00		
<u>Police Operations</u>		<u>Animal Control</u>	
Police Sergeants	4.00	Animal Cont/Comm Service Officer	0.75
Police Officers I & II	11.00	Total	0.75
Total	15.00		
<u>Police Support Services</u>		<u>Facility Maintenance</u>	
Public Safety Dispatch Supervisor	1.00	Public Works Director	0.00
Public Safety Dispatchers	5.00	Facilities Maintenance Worker	1.00
Total	6.00	Total	1.00
<u>Code Enforcement & Nuisance Abatement</u>		<u>Library</u>	
Building and Code Inspector	1.00	Cultural & Leisure Services Director	0.10
Administrative Secretary	0.50	Administrative Secretary	0.10
Animal Cont/Comm Service Officer	0.25	Library Director	1.00
Total	1.75	Librarians	
<u>Community Development</u>		Children's/Youth Services	1.00
Community Development Director	0.50	Outreach/Adult Services	0.63
Administrative Secretary	0.50	Technical Services	1.00
Total	1.00	Library Clerks	1.00
<u>Cemetery</u>		Library Pages	1.00
Cultural & Leisure Services Director	0.10	Total	5.83
Administrative Secretary	0.07		
Cemetery Maintenance Worker	1.00	<u>Museums</u>	
Seasonal Wages (\$18,000)		Cultural & Leisure Services Director	0.30
Total	1.17	Administrative Secretary	0.30
<u>Swimming Pool</u>		Museum Director	1.00
		Museum Assession Clerk	0.67
		Museum Collection Clerk	0.67
		Museum Project Support Clerk	0.67

Cultural & Leisure Services Director	0.10
Administrative Secretary	0.20
Seasonal Wages (\$70,000)	
Total	<u>0.30</u>

Cook	0.25
Seasonal Wages (\$5,000)	
Total	<u>3.86</u>

Parks

Cultural & Leisure Services Director	0.30
Administrative Secretary	0.25
Parks Foreman	1.00
Parks Maintenance Workers	3.67
Seasonal Wages (\$36,000)	
Total	<u>5.22</u>

Tourism and Carhenge

Visitors Bureau Director	1.00
Seasonal Wages (\$16,000)	
Total	<u>1.00</u>

Total General Fund (Excl. Internal Services)	53.38
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General Fund-Internal Services

Finance

Assistant City Mgr/Finance Director	1.00
Account Clerk II	2.00
Account Clerk I	0.30
Total	<u>3.30</u>

Personnel

Human Resource Director	1.00
Account Clerk I	0.20
Total	<u>1.20</u>

Technology

Community Development Director	0.50
Total	<u>0.50</u>

Total Internal Services	5.50
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Risk Management/Legal

City Clerk	0.50
Total	<u>0.50</u>

Total General Fund and Internal Services	58.88
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Enterprise Funds

Electric Administration

Electric and Landfill Superintendent	0.85
Administrative Secretary	0.33
Total	<u>1.18</u>

Refuse Collection

Street Superintendent	0.10
Refuse Collection Drivers	2.00
Total	<u>2.10</u>

Electric Transmission

Scada Management	1.00
Seasonal Wages (\$5,000)	
Total	<u>1.00</u>

Refuse Disposal

Electric and Landfill Superintendent	0.15
Landfill Supervisor	1.00
Landfill Operator	1.00
Landfill Baler Operator Clerk	2.00
Seasonal Wages (\$5,000)	
Total	<u>4.15</u>

Electric Urban Distribution

Electric Line Crew Chief	0.55
Electric Journey Line Worker	1.65
Electric Line Apprentice	1.65
Total	<u>3.85</u>

Water Distribution

Water/Sewer Maintenance Workers	3.50
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Electric Rural Distribution

Electric Line Crew Chief	0.45
Electric Journey Line Worker	1.35
Electric Line Apprentice	1.35
Total	<u>3.15</u>

Sewer

Water and Sewer Superintendent	0.50
Water/Sewer Maintenance Worker	1.50
Administrative Secretary	0.17
Seasonal Wages (\$5,000)	
Total	<u>2.17</u>

Administrative Secretary	0.17
Seasonal Wages (\$5,000)	
Total	<u>3.67</u>

Water Treatment

Water and Sewer Superintendent	0.50
Water/Sewer Maintenance Worker	1.00
Total	<u>1.50</u>

Total Enterprise Funds (Excl. Internal Services)	22.77
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Enterprise Fund-Internal Services
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Utility Customer Service

Utilities Admin. Services Director	1.00
Computer Operator	1.00
Customer Service Clerk II	1.00
Customer Service Clerk I	1.13
Total	<u>4.13</u>

Warehouse

Inventory Purchasing Clerk	1.00
Total	<u>1.00</u>

Total Enterprise Internal Services	6.13
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Meter Reading

Meter Readers	1.00
Total	<u>1.00</u>

Other Funds

Airport

Airport Manager	1.00
Airport Maintenance Superintendent	1.00
Airport Maintenance Worker I	1.00
Total	<u>3.00</u>

Public Transit

Cultural & Leisure Services Director	0.05
RSVP/Handyman Director	0.10
RSVP/Handyman Clerk	0.05
Admin. Assistant – Comm. Services	0.90
Driver-Dispatcher	7.08
Total	<u>8.18</u>

Golf

Cultural & Leisure Services Director	0.05
Administrative Secretary	0.08
Golf Course Superintendent	1.00
Golf Course Maintenance Worker II	1.00
Seasonal Wages (\$15,000)	
Total	<u>3.13</u>

Streets

Street Superintendent	0.90
Street Maintenance Workers	4.00
Administrative Secretary	0.33

Total	2.13	Seasonal Wage (\$11,000)	
		Total	5.23
<u>RSVP</u>			
RSVP/Handyman Director	0.70	Total Other Funds	19.99
RSVP/Handyman Clerk	0.25		
Admin. Assistant – Comm. Services	0.05		
Total	1.00		
<u>Handyman</u>			
RSVP/Handyman Director	0.20	General Fund	53.38
RSVP/Handyman Clerk	0.20		
Admin. Assistant – Comm. Services	0.05		
Total	0.45		
		General Fund Internal Services	5.50
		Enterprise Funds	28.90
		Other Funds	19.99
		Total	107.77

BE IT FURTHER RESOLVED that the City Manager is authorized to hire employees for the City of Alliance as set forth in the “Total Authorized.

Roll call vote with the following results:

Voting Aye: Feldges, Korber-Gonzalez, Yeager, Seiler, Jones.

Voting Nay: None.

Motion carried.

- The next discussion item before Council was Resolution No. 16-02 which will award the 2016 Asphalt Overlay Project to Simon Contractors of Scottsbluff, NE. Council was provided with the following information:

[The following streets were previously identified as critical for asphalt repair:

- 18th Street Colorado to Emerson
- 18th Street Emerson to end of asphalt pavement (~200' west of Cheyenne)
- 18th Street Terrace North of 18th Street
- Black Hills Court South of 18th Street
- Platte Avenue 16th to 18th Street
- E 3rd Street Hwy 2 to Elkhorn Avenue
- W 6th Street Ramblin Road to Buffalo Avenue

During the last fiscal year, the City went out for bid on this asphalt work with a low bid of \$443,880. Since the bid was well above the engineer’s estimate of \$359,500, that round of bidding was rejected. The project was then rebid and on December 17, only one bid was placed by Simon Contractors of Scottsbluff, Nebraska at \$395,532. The City had budgeted \$300,000 for asphalt repair projects for the 2015-16 fiscal year.

As reported at the last City Council meeting, it is Staff's understanding that there may be interest in not doing all of the specified projects (especially 18th Street) and reprioritizing other projects for this year. After verifying with our engineers and with legal, as long as the winning and lone bidder, Simon's, is agreeable to a modification/reduction, Council may choose to deduct a portion of the project. The winning contractor has indicated to our engineers that they are flexible, but if the deduct is large enough renegotiation may be necessary.

Options: If only the West 18th Street portion is removed, the deduction would be \$81,352.50, while deleting the east side would amount to a \$59,004.50 deduction.

If 18th Street is taken out completely it would reduce the project cost by \$140,357. However, as stated above, as the total project bid is \$395,532.00 less whatever we remove, Simon's may wish to renegotiate as that represents a substantial portion of the project. Alternatively, if Council wishes to move forward with the acceptance of the Simon Contractors' bid with the City Manager authorizing transfer of \$100,000 from the concrete street repair line item to cover the budget authority the project can proceed. Staff anticipates work to begin in June 2016.

Once Council decides which direction to go, it will be necessary to have a follow-up conversation with Simon's. On another note, Staff is wishing to do an assessment of the streets in Alliance, so that Council can weigh the priorities of what it would like to do next. This cannot occur until after the snow and ice melts to reveal the state of our streets.]

A motion was made by Councilman Korber-Gonzalez, seconded by Councilman Seiler to approve Resolution No. 16-02.

Councilman Feldges offered an amendment to remove 18th Street between Colorado to Emerson Avenues for a savings of \$81,352.50. By doing so, the new contract amount would be \$314,179.50.

Roll call vote on the amendment with the following results:

Voting Aye: Feldges, Korber-Gonzalez, Yeager, Seiler, Jones.

Voting Nay: None.

Motion carried.

AMENDED RESOLUTION NO. 16-02

WHEREAS, The City has determined that streets in the City of Alliance should be improved by overlaying the roads with asphalt; and

WHEREAS, M.C. Schaff and Associates, an engineering firm for the City, has let bids for the 2016 Asphalt Overlay Project; only one bid was received; and

WHEREAS, M.C. Schaff and Associates recommends that the City award the bid to Simon Contractors, Inc., Scottsbluff, Nebraska, in the amount of Three Hundred Fourteen Thousand One Hundred Seventy-nine and 50/100ths Dollars, (\$314,179.50) as the lowest, responsive, and responsible bid for the asphalt overlay.

NOW, THEREFORE, BE IT RESOLVED, By the Mayor and City Council of Alliance, Nebraska, that the Mayor is authorized to sign a contract with Simon Contractors, Inc., Scottsbluff, Nebraska, for asphalt overlay, as the lowest, responsive and responsible bid obtained by M.C. Schaff and Associates.

BE IT FURTHER RESOLVED, that the contract for asphalt overlay as specifically set forth in the bidding documents, is hereby awarded to Simon Contractors in the total amount of Three Hundred Fourteen Thousand One Hundred Seventy-nine and 50/100ths Dollars, (\$314,179.50) and will be paid from Account No. 24-41-41-44-471.

BE IT FURTHER RESOLVED, Staff shall contact the successful bidders so that contractual arrangements can be finalized, and work can commence according to the terms of the bid.

Roll call vote with the following results:

Voting Aye: Feldges, Korber-Gonzalez, Yeager, Seiler, Jones.

Voting Nay: None.

Motion carried.

- The next agenda item was the announcement of the current Board vacancies.

The City has the following openings at this time: two vacancies on the Board of Adjustment; one vacancy on the A-2 Downtown Improvement Board; one vacancy on the Economic Development Plan Citizen Advisory Board, two vacancies on the Alliance Housing Authority, two youth ex-officio positions on the Library Board, one vacancy on the Planning Commission, and a Native American and an Hispanic representative on the Police Advisory Board. We are also accepting applications for anyone interested in serving on the newly created Community Redevelopment Agency for economic development purposes.

- The final item before Council was the completion of the performance evaluation of City Manager Cox. Councilman Feldges moved pursuant to Section 84-1410 Reissue Revised Statutes of Nebraska 1943, that the Alliance City Council hold a closed session for the purpose of the job performance evaluation of City Manager Cox; and that the Council finds the closed session is necessary to prevent needless injury to the reputation of City Manager Cox, and he has not requested a public hearing. The motion was seconded by Councilman Korber-Gonzalez.

Roll call vote with the following results:

Voting Aye: Feldges, Seiler, Yeager, Korber-Gonzalez, Jones.

Voting Nay: None.

Motion carried.

Council and City Manager Cox entered into closed session at 9:15 a.m. and concluded at 9:55 a.m. at which time Council returned to open session.

A motion was made by Councilman Korber-Gonzalez, which was seconded by Councilman Jones to provided City Manager J.D. Cox a 1.7% Cost of Living Adjustment to his salary and a \$1,500.00 Performance Bonus.

Roll call vote with the following results:

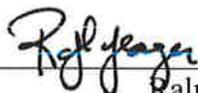
Voting Aye: Feldges, Seiler, Yeager, Korber-Gonzalez, Jones.

Voting Nay: None.

Motion carried.

- Mayor Yeager stated, "there being no further business to come before the Alliance City Council, the meeting is adjourned at 9:57 a.m."

(SEAL)



Ralph Yeager, Mayor



Linda S. Jines, City Clerk